



# 2020 Neighbors Holiday Gift Program Adoption Guide



*Connecting generous community members to families in need.  
You help make joyous holiday memories.  
Thank you!*

## **Steps to Help a Family in Need this Holiday Season:**

### **1. Complete an Adoption Request**

*Adoption requests available after October 5.*

*Sign up online at [neighborsmn.org/donate/holiday-donations](https://neighborsmn.org/donate/holiday-donations).*

### **2. Receive your Adoptee's Wish List**

*It may take a few weeks to receive your match(es) and their gift wish list(s).*

### **3. Schedule a Gift Drop Off Time**

*To help promote social distancing, we are asking adopters to schedule their drop offs within 3 weeks of receiving their match.*

### **4. Shop**

### **5. Box up Gifts**

*Remember to attach Box Tags with the recipient's first name on each box.*

### **6. Drop Off Gifts**

*Volunteers will be onsite to assist you with your curbside drop-off.*

## **Helpful Hints**

**Gift Receipts:** Not required, but are appreciated.

**Wish Lists:** The items listed are ideas and you are not required to purchase them all. Please budget approximately \$100 per recipient.

**Gift Wrap:** Optional. You may choose to include some gift wrap and tape if you opt not to wrap gifts.

**Gifts for Parents:** Because the program is focused on children and older adults, we do not provide gift ideas for parents. However, if you'd like to include a small gift for the parents, it is often appreciated.

**Multiple Families:** If you have adopted multiple families, please take care to make sure that the appropriate items are in each box and the corresponding Box Tags match.

## **Online Shopping**

It may be a record year for online shopping. Please be mindful of the time a delivery takes to arrive to you and order early so you have everything in time.

### **Order Early!**

Delivery delays are common during the holiday season.

### **Amazon Smile**

Also, if you use Amazon, please consider using "Smile.Amazon.com," which lets you designate a charity (hint: it could be Neighbors, Inc.). The designated charity receives a cash match from Amazon and it does not cost you any additional charges.



## New for 2020:

### Scheduled Drop-Off & Drop-Off Deadlines:

Adopters are asked to return their gifts approximately three weeks after they receive their matching information. We are pleased to include some nights and weekends on the schedule of available drop-off times. A volunteer will call you to **schedule your drop-off time**. Please let us know if you have any concerns with this timeline.

### Curbside Drop-Off:

Volunteers will meet you at the lower level entrance of Neighbors to receive your donated gift items.

### Undesignated Gifts:

We are only able to accept toys and gifts for a specific family or senior in our adoption program. If you would like to help but are unable to adopt a family or senior, please consider making a financial donation at [neighborsmn.org/donate](http://neighborsmn.org/donate).



### Extra Support for Group Donors:

Thank you for organizing your church, business, friends, family or bowling league to help!

We recognize the extra work it takes to organize a larger donation and will help you be successful.

Please reach out if you need extra support, such as an extended shopping deadline, a special drop-off time, promotional materials to share, etc.

Here are some ways groups have organized large donations in the past:

- Collect financial donations from the group and then a smaller team of people use the funds to do the shopping.
- Set up a “giving tree” of wish list items and people can select specific items from the tree to purchase. We can provide you with giving tree ornament graphics to use per request.) Organize and sort items to ensure they are appropriately labeled and each recipient has been accounted for.

### Neighbors, Inc. Holiday Gift Program Contact Information:

[holiday@neighborsmn.org](mailto:holiday@neighborsmn.org)

[neighborsmn.org/holiday-gift-program/](http://neighborsmn.org/holiday-gift-program/)

651-306-2153



neighborsinc.

*Providing opportunities for our neighbors to thrive by connecting volunteers to people in need.*

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